



*Volunteer Application*

Please print or Type

Date: \_\_\_\_\_

Name: \_\_\_\_\_ S.S. No. \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ D.O.B.: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

EDUCATION: \_\_\_ High School \_\_\_ College Major: \_\_\_\_\_ Degree \_\_\_\_\_

Have you volunteered before? If so, where: \_\_\_\_\_

What did you do as a volunteer, and for how long? \_\_\_\_\_

Where did you learn about our volunteer opportunities? \_\_\_\_\_

Have you ever been convicted of a crime?  Yes  No If yes, please attach a statement giving full explanation. (Exclude those cases contained within expunged juvenile records and minor traffic violations.)

Are you seeking to volunteer in order to satisfy court-ordered community service? \_\_\_\_\_

AVAILABILITY: (Please circle each day and indicate the hours available on those days)

Monday	Tuesday	Wednesday	Thursday	Friday
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

\_\_\_ Weekly \_\_\_ Bi-Weekly \_\_\_ Monthly \_\_\_ Other \_\_\_\_\_

References:

Current Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

May we notify your employer of your volunteer service:  Yes  No

Please list the names and phone numbers of two people who know you well and can attest to your character, skill and dependability. (please do not list relatives.)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

VOLUNTEER AGREEMENT

- No child is permitted to leave the Club with a Boys & Girls Club staff or volunteer except for a scheduled activity approved by the Manager or Assistant Manager, accompanied by a signed permission slip from a parent or guardian.
- Severe discipline problems must be handled by the Manager or Assistant manager. Any and all problems regardless of severity must be reported before the day's end.
- Inappropriate language or physical contact with a member when done in anger or as a means of discipline is unacceptable and will result in immediate dismissal.
- No activities can be conducted outside the Club without the consent of the Manager or Assistant Manager. Examples: Fund-raisers, transporting members, public relations work, overnights, field trips, etc.
- The Club does not sanction activities of volunteers with Club members outside of Club sponsored activities.
- The volunteer agrees to remain within the scope of the job description and/or assigned duties.
- The volunteer grants permission to the Club to conduct a background check for security reasons.
- Volunteer positions of the SCV Boys & Girls Club do not establish an employment relationship. No insurance coverage or any other protection whatsoever is provided to any volunteer, including insurance protection covering injuries or accidents that may occur while serving as a volunteer. Specifically, no worker's compensation, accident, or health insurance is provided. All volunteer service is at the volunteer's own risk.

VOLUNTEER SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_